

Bolsover District Council

Meeting of the Council on 8th March 2023

Proposed Calendar of Meetings 2023-2024

Report of the Portfolio Holder for Corporate Governance

Classification	This report is Public
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PURPOSE/SUMMARY OF REPORT

To present for Council's approval the proposed Calendar of Meetings for 2023/24.

REPORT DETAILS

1. Background

1.1 Each year the Council considers a calendar of its meetings for the forthcoming municipal year. This is to ensure that the Authority has in place an efficient meeting schedule that meets the needs of Members and facilitates decision making in line with statutory deadlines.

2. Details of Proposal or Information

2.1.1 Attached at Appendix 1 is the proposed calendar of meetings for 2023/24.

2.2 Additional meetings added to the schedule:

- Proposed dates for Finance and Corporate Overview Scrutiny Committee, should the proposed changes to the current Audit and Corporate Overview Scrutiny Committee be made at Annual Council Meeting.
- Members ICT Working Group

2.4 Members are asked to note the following points:

- Training for all Chairs and Vice Chairs will be arranged shortly after the Annual Council Meeting.
- All Members and Officers will be electronically invited to the relevant meetings in the calendar.
- Governance Officers will arrange briefing/pre meetings when required in advance of any relevant committees. There will be a schedule of these briefing/pre meetings which will tie in with legal requirements for despatch of agendas.

3. Reasons for Recommendation

3.1 To ensure the Council has in place an effective and efficient calendar of meetings for 2023/24 that facilitates decision making in line with statutory deadlines.

4 Alternative Options and Reasons for Rejection

4.1 There are no alternative options as the Council needs to agree a calendar of meetings.

RECOMMENDATION(S)

1. That the 2023/24 calendar of meetings, attached at Appendix 1, be approved.
2. That delegated authority be granted to the Governance Manager following consultation with the Chair of the relevant Committee(s)/Working Group(s) to amend the calendar of meetings 2023/24 as and when required.

Approved by Councillor Duncan McGregor Portfolio Holder for Corporate Governance

<u>IMPLICATIONS:</u>		
<u>Finance and Risk:</u>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Details: There are no finance or risk implications arising from this report.		
On behalf of the Section 151 Officer		
<u>Legal (including Data Protection):</u>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Details: There are no legal or data protection implications arising from this report.		

On behalf of the Solicitor to the Council

Environment:

Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.

Details: This report has no impact on the Authority meetings its carbon neutral target of enhancing the environment.

Staffing: Yes No

Details: There are no staffing implications arising from this report.

On behalf of the Head of Paid Service

DECISION INFORMATION

Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: Revenue - £75,000 <input type="checkbox"/> Capital - £150,000 <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
Is the decision subject to Call-In? <i>(Only Key Decisions are subject to Call-In)</i>	No

District Wards Significantly Affected	None
Consultation: Leader / Deputy Leader <input checked="" type="checkbox"/> Executive <input type="checkbox"/> SLT <input type="checkbox"/> Relevant Service Manager <input checked="" type="checkbox"/> Members <input type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/>	Details: Chief Executive, Monitoring Officer, S151 Officer, Assistant Director of Leader's Executive, Scrutiny Officer.

Links to Council Ambition: Customers, Economy and Environment.

Customers

Improving customer contract and removing barriers to accessing information – public engagement in decision making and democracy is key.

DOCUMENT INFORMATION	
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Appendix No	Title
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1	Draft Calendar of Meetings 2023/24
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Background Papers

(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive you must provide copies of the background papers).

None